

GSF BUSINESS IMPROVEMENT DISTRICT

121 S. Tejon Street, Suite 1100
Colorado Springs, Colorado
719-635-0330
www.gsfbid.com/

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Wednesday, November 2, 2022

TIME: 9:30 a.m.

LOCATION: **VIA MICROSOFT TEAMS**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, use the below link:

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTAxMDkzNTItZGZkYy00ODk3LWl5NTEtNGIyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 505 813 516#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Christopher S. Jenkins		May, 2023
Timothy Seibert		May, 2023
Delroy Johnson		May, 2025
David D. Jenkins		May, 2023
Jeffrey Finn		May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the Districts that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Consider approval of minutes from the December 8, 2021 Special Board Meeting (enclosure).
- E. Discuss results of the May 3, 2022 Regular Director Election.
- F. Confirm filing of Oaths of Directors.
- G. Consider appointment of officers.

President:

Secretary:

Treasurer

Assistant Secretary:

Assistant Secretary:

- H. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- I. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool or T. Charles Wilson Risk Management and authorize membership in the Special District Association (to be distributed).
- J. Other.

II. FINANCIAL MATTERS

- A. Review and consider ratification of previous claims and approval of current claims (enclosure).
- B. Review and consider acceptance of the September 30, 2022 Unaudited Financial Statements and of the Schedule of Cash Position (enclosure).
- C. Review and consider approval of Developer Advance summary (enclosure).
- D. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and to set Mill Levies (enclosure).
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Appointment of Board member to sign the DLG70 Certification of Tax Levies
- H. Consider appointment of District Accountant to prepare the 2024 Budget.
- I. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.
- J. Other.

III. LEGAL MATTERS

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Consider adoption of the Workers Compensation Exclusion Resolution (enclosure).
- C. Consider ratification of 2023 Operating Plan submittals (to be distributed).
- D. Other.

IV. MANAGER MATTERS

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosure).

B. Other.

V. OTHER BUSINESS

A. Other.

VI. ADJOURNMENT

The next regular meeting is scheduled for November 23, 2022.